

BUSINESS OBJECTS ADVANCED



Recap Reporting Facilities

- ▶ Creating Reports
- ▶ Formatting Options
- ▶ Tables, Crosstabs & Charts

Recap Document Centricity

- ▶ Multiple Queries from One Block
- ▶ Multiple Queries from One Universe
- ▶ Queries using Multiple Universes
- ▶ Queries from Different Data Sources

Exporting Data

- ▶ Excel
- ▶ Rich Text Format

Working with Templates

- ▶ Using Existing Templates
- ▶ Creating Templates
- ▶ Applying Templates to an Existing Report

Using the Slice & Dice Panel

- ▶ Sorting
- ▶ Calculations
- ▶ Filtering
- ▶ Ranking

Create a Master Detail Report

- ▶ Splitting your Document into Sections

Using Outline View

- ▶ Collapse & Expand Areas of your Data

Drilling

- ▶ Analyse Data in More Detail

Combining Data

- ▶ Display Actual Revenue from your Universe & Projected Revenue from an Excel Spreadsheet Together in one Table

Creating Formulae

- ▶ Calculating VAT on Sales Revenue

Creating Variables

- ▶ Creating a New Variable for your VAT Amount, to Include in Further Formulae

Course Duration: 1 Day

Price Per Course: £1,245
(On-Site at Customer Premises)

Suitable For:

Those with experience of Business Objects wishing to enhance their knowledge and utilise some of the more sophisticated reporting functionality available.

Learning Outcomes:

By the end of the course delegates will be able to create reports which contain complex formula using variables and various functions.

Prerequisite Skills:

Delegates attending this course should have completed the Fundamentals course or have commensurate knowledge through practical experience.