PRINCE2® Foundation

Course Overview

The aim of this training is to provide delegates with a fundamental understanding of the PRINCE2® project management method and to help prepare for the PRINCE2® Foundation examination. The course includes:

- Understanding the need for project management and how PRINCE2® meets that requirement
- Understanding the PRINCE2® process model
- Preparing project plans using product based planning techniques and undertaking risk analysis and management for projects
- Preparing information for inclusion in a Project Initiation Document
- Understanding techniques for the management of product development, quality control and change control
- The PRINCE2® Foundation examination paper

Themes

The PRINCE2® themes are aspects of projects that must be continually addressed and integrated throughout the life of a project.

- Business Case
- Project Organisation
- Planning
- Risk Management
- Quality
- Change Control
- Progress

Processes

The PRINCE2® processes encompass the chronological activities that are required to direct, manage and deliver projects successfully. The activities include pro-project, initiation and delivery, and project closure.

- Starting up a Project
- Directing a Project
- Initiating a Project
- Controlling a Stage
- Managing Product Delivery
- Managing a Stage Boundary
- Closing a Project

Duration: 3 Days

Target Audience:

This course would benefit all members in a project team (administrators, coordinators, managers), practising project managers and programme managers.

Due to the generic nature of this course, it is also suitable for general managers, staff in a supporting role, and those who wish to gain formal recognition of their skills by taking the PRINCE2® foundation examination.

Objectives:

All delegates will sit the PRINCE2® Foundation examination (a multiple choice paper) in the late afternoon of the third day of this course.

Prerequisites:

A general understanding of the principles of project management is desirable, but not essential.